

National Education and Training Committee - Minutes

Date: Tuesday, 19 February 2019 at 01:00 PM – 02:00 PM AEDT

Location: Zoom video conference

Attendees: Maria Kavallaris (Chair), Eric Du (UNSW), Ava Faridi (Monash), Anna Gemmel (UQ), Kristian Kempe (Monash), Frieda Mansfeld (UNSW), Anne Meyer (CBNS), Samantha Snowden-Finch (CBNS), Angel Tan (Monash), Ken Yong (Monash) Marnie Winter (UniSA),

Apologies: Natalie Jones (CBNS), Jiajing Zhou and Yinglie Hu (Melbourne), Declan Kuch (UNSW), Tahlia Meola (UniSA), Arunpandian Balaji (UQ)

Welcome – Maria Kavallaris (Chair)

1. Welcome new members

MK welcomed new members

2. Minutes from last meeting

accepted

3. Report on actions from previous meeting

No outstanding actions from the previous meeting

4. Plan events 2019

AM presented the ratified 2019 events calendar

5. Alternative Careers/Industry Day

- There was a consensus decision to postpone the Alternative Careers/Industry Day from April to later in the year. It was suggested to have a broad range of industry reps is preferred (consultants, health management, policy, chemical/biological). The location was tbc but to be decided based on node interest and spread of other committee events

Action item: FM to collate ideas and feedback from **Committee Members**

Action item: Reconvene as an agenda item at the March meeting

6. Story Telling

The Story Telling workshop shall be held in Melbourne on the 2nd April. EoI's will be required for those who are interested.

Action item: AM to circulate EoI information to Centre members with the deadline for applications being 15 March 2019.

7. All other business

▪ **Unconscious bias**

There was consensus to not progress with CBNS hosting an unconscious bias workshop.

▪ **Meeting collateral storage**

The Education Committee collateral will be migrated from Dropbox to a password-protected page on the CBNS website.

Action item: SSF to migrate historic and current Committee material from Dropbox to CBNS website and circulate information and password for access

Next meeting – 19 March 2019

Reminder of Action Items – 19 February 2019

Area	Action Item	Actioned
Alternative Careers/Industry Day	FM to collate ideas and feedback from Committee Members	<input checked="" type="checkbox"/>
Alternative Careers/Industry Day	Reconvene as an agenda item at the March meeting	
Story Telling	AM to circulate Eol information to Centre members with the deadline for applications being 15 March 2019.	<input checked="" type="checkbox"/>
Meeting Collateral Storage	SSF to migrate historic and current Committee material from Dropbox to to a password-protected page on the CBNS website and circulate information	<input type="checkbox"/>