

National Education and Training Committee – Minutes

Date: Tuesday, 14 August 2018 at 1:00 PM – 2:00 PM AEST

Location: Zoom video conference

Attendees: Quinn Besford (Melbourne), Ewa Irena Czuba (Melbourne), Ava Faridi (Monash), Angel Tan (Monash), Ken Yong (Monash), Marnie Winter (UniSA), Frieda Mansfeld (UNSW), Arunpandian Balaji (UQ), Zach Houston (UQ), Natalie Jones (CBNS), Anne Meyer (CBNS)

Apologies: Maria Kavallaris (Chair), Tahlia Meola (UniSA), Geneviève Duché (UNSW), Declan Kuch (UNSW), Nicholas Veldhuis (Monash)

Minutes

1. Minutes from the last meeting
accepted
2. Report on actions from the previous meeting
All actioned
3. Report from FBNS committee
 - First abstract submission deadline was on 10 August
 - 20 abstracts have been submitted as of 14 August
 - 45 registrations
 - Abstract submission deadline extended until 17 August, no more extensions after this date
 - Innovation Forum will be announced after the abstract submission deadline
 - 8 local innovators, established leaders and successful ECRs will contribute to the Innovation Forum
 - A final push for abstract submission is needed

Action item: **Committee members** to encourage their group members to submit abstracts for FBNS

4. Report from Illustrator Workshop
 - 15 delegates participated each day (maximum number)
 - It has been decided that the maximum will not be exceeded to guarantee the quality of the training
 - The workshop will be repeated in 2019 at MIPS (co-batched CBNS/MIPS event) and UQ
 - A Science by Design competition should be organised this year to build on the skills

learned during the workshop

- **ZH** suggested to also organise competitions within each CI groups to practice the learned skills, e.g. designing coffee loyalty cards, business cards or new group logos

Action item: **AM** to set-up Science by Design competition

5. Report from CBNS and CLEX Media Training

- 13 participants from each Centre
- First training was a great success
- Overall positive feedback from participants
- Both sides benefitted from explaining their research to other Centre members
- There will be a second training in Melbourne in the last week of October
- The maximum number of 15 people should not be exceeded
- Training could be repeated in 2019

Action item: **AM** to liaise with Alvin Stone for potential new dates in 2019 upon Alvin's return from leave

6. Education events 2019

- Aim for 2019: a more structured approach for planning training including specially designed packages for PhD and ECRs
- Ideas for 2019:
 - Time management skills (plan your PhD, plan experiments, etc)
 - Communication training
 - Talent development
 - Grant writing
 - Science text sessions – ECRs teaching students/help them with their projects on core elements of research such as statistics or similar
 - Writing skills for honours students or 1st year PhD students
 - Correlative microscopy training for cells or in combination with cell imaging workshop (2017)
 - Illustrator workshop repeat
 - Career development
 - Story telling

Action item: **NJ, AM** and **MK** to create a structured framework/streams for future CBNS training workshops and events.

7. All other business

- The Strategic Academic Workshop details will be announced end of August

Summary of Action Items

Area	Action Item	Actioned
Report from FBNS committee	Committee members to encourage their group members to submit abstracts for FBNS	<input type="checkbox"/>
Report from Illustrator Workshop	AM to set-up Science by Design competition	<input type="checkbox"/>
Report from Media Training	AM to liaise with Alvin Stone for potential new dates in 2019 upon Alvin's return from leave	<input type="checkbox"/>
Report from Education Events 2019	NJ, AM and MK to create a structured framework/streams for future CBNS training workshops and events.	<input type="checkbox"/>

Next meeting – **18 September 2018**, 1 pm to 2 pm AEST